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21 September 1959

MEMORANDUM FOR: All OTR School and Staff Chiefs

SUBJECT : OTR Emergency, Contingency,  
and War Plan

1. Attached please find a preliminary draft, very rough, of the OTR Emergency, Contingency, and War Plan. At this point this draft has no official sanction or status and is forwarded primarily to aid component planning. Your comments, corrections, and suggestions for additions to or deletions from the draft are needed.

2. Please pay particular attention to the tasks assigned to you in paragraph 3 and Tasks, All OTR Components, paragraph 3X, and All School Chiefs, paragraph 3Y. If coordination with another OTR component is indicated, please check with them to insure this is satisfactory to both of you, and work necessary details of the coordination into your own plan.

3. Within two weeks of the receipt of this document, please give your suggestions for changes to PPS for inclusion in a revised plan to be submitted to DTR for approval. This action will constitute your concurrence or nonconcurrence with the plan as now drafted. Call me at any time for consultation.

4. Concurrently PPS is coordinating this draft with appropriate CIA components in the hope of sending the OTR plan to the publishers in October, subject to future revisions as required. OTR component plans, annexes, appendixes, and tables not completed at the time the revised plan is approved by DTR and sent to the publisher will be noted in the OTR plan as "to be published later."

5. The attention of faculty chiefs is invited to the Clerical School, Headquarters Training, and Overseas Training Branch plans as helpful examples of good OTR component planning. The [redacted] support plan and [redacted] Branch plan yet to be completed also show promise of being outstanding. We hope to include as many of these appendixes as possible with the initial published version of the OTR plan.

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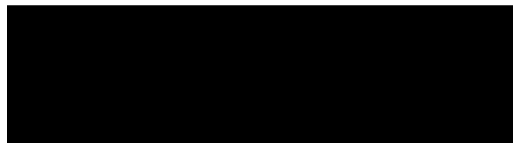
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6. I am also attaching a bootleg copy of a memorandum soon to be published by the DD/P Planning and Program Staff. Very shortly we will be required to report to them on what we have done to meet DTR's responsibility under the CIA Global War Plan for Clandestine Operations (copy attached). I believe we should complete our plans and implement all possible preparatory actions as soon as possible.

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